

# FINANCE ENTITLEMENTS FOR YOUNG PEOPLE 16+ 1<sup>ST</sup> APRIL 2023-31<sup>ST</sup> MARCH 2024

## Version 8 (April 2023)

Item	Statutory Requirement	16-17 Current Amount	18-25	Regularity	Comments
Setting Up Home allowance	Statutory Requirement	£300 (advance discretionary)	£3000	One off Payment	When young people are moving into semi Independent Accommodation a discretionary advance can be paid of £300. But a total of up to £3000 is provided when moving into permanent accommodation
Placement/rent costs	Statutory Requirement	Full placement costs covered	Top up to Housing Costs(Universal Credit) shortfall if any	On-going	When you are 18 you will be responsible for your rent costs as well council tax. If living in Haringey you will be exempt from council tax until 25. Please check with your local council where you live. If you are on a low income or not working you will need to claim housing costs within 2 weeks of moving in from aged 18. If ineligible for Housing costs full amount will be covered by Young Adults Service will be paid to the provider. For those that are non compliant then notice will be given and accommodation cancelled.
Exceptional Emergency Payments	Statutory Requirement	Dependent on the level of need	£5 up to maximum £30 towards utility bills and food.	One-off Payment	If the Young Adult has exhausted the budgeting loan, and short term benefit advance via Jobcentre, a discretionary payment can be made, or it may be in kind ie food parcel dependent on assessment of need and location.
Subsistence	Statutory Requirement	£67.20	£67.20 if not eligible for benefits.	Weekly until 4 weeks post 18	Young mums would not be eligible as they are entitled to benefits.
Subsistence 18+ whilst making a benefit claim	Discretionary	Not applicable	Up to £67.20 for up to 2 weeks whilst making a fresh claim to benefit		Young person must provide evidence of making a fresh claim for benefits. Other sources of income/savings must be taken in to account. <b>To claim this allowance, you need to provide us with consent to liaise with professionals at the DWP. As above once approved.</b>
Clothing	Statutory Requirement	£20 a month	Discretionary one off, based on assessed need i.e. release from prison	Monthly or one off dependent	Ongoing for those in semi-independence (aged 16-17), not for young people in foster care this is covered in allowance.

# FINANCE ENTITLEMENTS FOR YOUNG PEOPLE 16+ 1<sup>ST</sup> APRIL 2023-31<sup>ST</sup> MARCH 2024

## Version 8 (April 2023)

Item	Statutory Requirement	16-17 Current Amount	18-25	Regularity	Comments
Travel	Statutory Requirement	Free access via Oyster card  If in an area where there is no Oyster card then use 16-19 bursary	Top up to a maximum of £20 to the reduced student rate if in education or full amount if ineligible for reduced rate.  One off rate travel if linked to educational/training/ participation opportunity if Drive Forward are unable to Fund  Fund travel to Court or Home Office	Weekly/Monthly	Term time only when attending education/training only. Evidence to be produced  18+ Student Oyster Card (one off admin fee payable £20) DWP offer 1/2 adult rate pay as you go oyster on bus or trams for 18-24 year olds on Universal Credit for minimum of 13 weeks  If travel costs cannot be met through other sources such as free student travel, travel costs allowance will be made for the cheapest reasonable journey by public transport up to maximum of £20
Birthday	Statutory Requirement	£60.00	£67.20 (18 <sup>th</sup> birthday only)	Annually/one off	16 <sup>th</sup> and 17 <sup>th</sup> birthday if in semi-independent accommodation
Photos	Statutory Requirement	£5.00	£5.00	One off payment	To be used for application forms which cannot be completed online and submitted
Birth Certificate	Statutory Requirement	Varies Check with appropriate council	Varies Check with appropriate council	One off Payment	For young people who do not have a Certificate and need to be purchased. 16–21 year olds.
Government University Bursary	Statutory Requirement	N/A	£2000.00	Divided up Over 3 years	Young people over the age of 18 Enrolled on a university course / Higher Education course
Graduation Equipment	Good Practice	N/A	Cost of graduation Gown if no funding via care leavers university bursary	One off Payment	Graduating from course letter from university to be produced. Care Leavers university Lead to be approached in the first instance (Propel website will give details) Items Hire of gown only.
Higher Education Holiday accommodation support	Discretionary	N/A	Up to £100 contribution per week	Up to 20 weeks annually	Rent contribution for holiday accommodation for Young Adults at University (up to 3 weeks during Christmas and Easter Break, 14 weeks during summer period) see Higher Education Statement and Guidance for further discretionary arrangements for those in staying put.

# FINANCE ENTITLEMENTS FOR YOUNG PEOPLE 16+ 1<sup>ST</sup> APRIL 2023-31<sup>ST</sup> MARCH 2024

Version 8 (April 2023)

Item	Good Practice	Discretionary	16-17	18-25 Current Amount	Regularity	Comments
Education Support	<b>Good Practice</b>		£250.00	£250.00	Annually	This is discretionary fund where other funding is not available for books, materials, equipment, enrolment fees, trips etc. Can also apply to Tottenham Grammar before 30/11/2019 for £250. Note speak to your worker about applying to Tottenham Grammar
Clothing for job Interview	<b>Good Practice</b>		£50.00	£50.00	One off payment	Must have evidence of interview. DWP officer on site to be approached first. Check if referrals have been made to Smart Works (females) <a href="http://smartworks.org.uk/">http://smartworks.org.uk/</a> or Suited and Booted (males) <a href="http://www.suitedbootedcentre.org.uk/">http://www.suitedbootedcentre.org.uk/</a>
Support for starting work on an apprenticeship	<b>Good Practice</b>		£67.20 Applicable if in semi-independent accommodation	£67.20 Applicable	For first month in advance of first salary payment where there is no other income available	Discretionary payment only where other funding is unavailable via job centre plus or the employer and there is evidence of a confirmed job. Additional costs which are involved essential to a young person to be able to take up employment may be considered. To claim this you will need to provide consent for YAS to liaise with relevant professionals
Detention in Hospital or Custody	<b>Good Practice</b>		£5 to £10 based on assessed need	Remand discretionary £5  Convicted N/A	Weekly	18+ if need assessed it would be considered exceptional emergency payment one off. However we would expect you take up employment in prison to support you.
Passport	<b>Good Practice</b>		£75.50 Standard apply online or £85 + £9.75 check & send	£85 Standard apply online or £95+ £9.75 check & send	One off Payment	For young people 16- 21 only one application to be made. If ID is required for benefits citizenship card can be applied for.
Food Parcels	<b>Discretionary</b>		Available on request	Provided in Kind by way of a prepared food parcel on request	After Assessment	As an alternative to cash if there are concerns about managing money.
Travel Warrants	<b>Discretionary</b>		To facilitate contact	Assessment based and 1 annually	After Assessment	Dependent on assessed need

# FINANCE ENTITLEMENTS FOR YOUNG PEOPLE 16+ 1<sup>ST</sup> APRIL 2023-31<sup>ST</sup> MARCH 2024

## Version 8 (April 2023)

Rules and questions you will be asked prior to emergency funds being authorised:

1. Why are you in need of financial support? Are you eligible for public funds?
2. Have you received your first UC payment (if not they can apply for a Short Term Benefit Advance) request this via Universal Credit claim.
3. Have you contacted your JCP Adviser to find out reason why payments have stopped? This can be done through your Universal Credit Journal with evidence given to your worker. Your worker can also check this via our in-house DWP workers.
4. Are you in crisis, if so what is the crisis (they may be entitled to a budgeting loan)
5. Have you cooperated with the job centre/job search? If not why not?
6. Is the jobcentre still awaiting documents? If yes why have you not provided documents requested (i.e. Home Office docs, medical certificate, learning agreement etc)?
7. Where else have you tried to obtain money
8. Why do you want the money so urgently?
9. What have you spent your money on
10. What other network of support can you access for finances i.e. if YAs were not here to give you money?
11. Based on assessment of need will food parcel cover the need? What is required in addition and why?
12. What preventative measures will be put in place to ensure this does not reoccur?
13. Do you have a budget plan (incomings/outgoings), if not you will need to complete one today, a copy of which will go onto your file.
14. Due to your having highlighted a concern with money management you are advised to access money management website [www.nationaldebtline.org](http://www.nationaldebtline.org) or debt advisor at Wood Green library\_which has a wealth of information on money management, debt advice, increasing your finances, benefit entitlements, priority debts, evictions, stay of execution of warrant forms plus help and support via a free phone number. If YP wishes to attend the next money management course YAS are arranging PA to pass the name to Marjorie Lee.
15. **If in doubt speak to your allocated worker.**